

Burnaby Village Museum

Community Engagement Committee

Terms of Reference

Purpose

The Community Engagement Committee is a volunteer committee of the Burnaby Village Museum. The purpose of the engagement committee is to provide advice and identify resources for projects that support the Museum's goal of highlighting the diverse communities that make up Burnaby's past and present.

Timing

The engagement committee will meet at least three times per year with additional meetings arranged by Museum staff as required. Meetings are held in person. Members are encouraged to attend one program or event produced by the Museum throughout the year.

Roles & Responsibilities

Members of the engagement committee will:

1. Offer ideas, guidance and suggestions on project work and future plans
2. Serve as advocates in the community in support of Museum initiatives
3. Attend committee meetings and participate in collaborative discussions
4. Participate in subcommittees as needed

Members Skills and Attributes

Members of this committee shall be community members who can represent their community's interests. Members should be familiar with local community networks in Burnaby, be motivated to foster strong public participation and support creating equity in an informal learning environment.

Selection Process

Potential project engagement committee members will be appointed by the Burnaby Village Museum based on applications received by the Museum when actively recruiting. There will a minimum of 4 and a maximum of 9 members on the committee at all times. Terms are two years in length and members can serve up to two consecutive terms.